

# **COONAMBLE**

## SHIRE COUNCIL

## **MINUTES**

**Ordinary Council Meeting**  
**Wednesday, 10 December 2025**

**MINUTES OF COONAMBLE SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE SHIRE CHAMBER, COONAMBLE  
ON WEDNESDAY, 10 DECEMBER 2025 AT 9.00AM**

**PRESENT:** Mayor Daniel Keady, Deputy Mayor Steven Butler, Cr Karen Churchill, Cr Paul Fisher, Cr Margaret Garnsey, Cr Phillipa Goldsmith – via teams link, Cr Ahmad Karanouh.

**IN ATTENDANCE:** Greg Hill (General Manager), Bruce Quarmby (Director Corporate Services), Kerrie Murphy (Director Infrastructure), Lesley Duncan (Acting Director Community Development, Planning & Environment), Jennifer Maundrell (Executive Manager Corporate Governance), Marina Colwell (Executive Support Officer),

**1 OPENING MEETING**

The Mayor opened the meeting at 9.03 am, advising the attendees of the following:

- The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;
- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice

**2 ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

**3 COMMUNITY CONSULTATION**

**4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS****APOLOGY****RESOLUTION 2025/295**

Moved: Cr Margaret Garnsey

Seconded: Cr Paul Fisher

**That the apology from Cr Adam Cohen be noted and approved.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

**5 CONFIRMATION OF MINUTES****RESOLUTION 2025/296**

Moved: Cr Margaret Garnsey

Seconded: Cr Paul Fisher

**That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 12 November 2025 be confirmed as a correct record of the proceedings of the meeting.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

**6 DISCLOSURES OF CONFLICTS OF INTEREST**

Cr Phillipa Goldsmith declared a less than Significant Non-pecuniary declaration with:

Item 3.2 Appointment of Audit, Risk and Improvement Committee Independent Member as she is the Councillor representative on the ARIC, she indicated that she would leave the room and not partake in the discussion or vote in the item.

Cr Margaret Garnsey declared a less than Significant Non-pecuniary declaration with:

Item 2.1 Compulsory acquisition of land for a Bore Bath Facility as she is the Secretary / Treasurer for the Coonamble Racecourse Recreation Land Manager, she indicated she will leave the room for the discussion and voting on the item.

**7 MAYORAL MINUTE**

**MAYORAL MINUTE**

**RESOLUTION 2025/297**

Moved: Mayor Daniel Keady

Seconded: Cr Paul Fisher

**That the Mayoral Minute for December 2025 be noted.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

**SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL**

At 9:14 am, Cr Margaret Garnsey left the meeting.

**2.1 COMPULSORY ACQUISITION OF LAND FOR A BORE BATH FACILITY****RESOLUTION 2025/298**

Moved: Deputy Mayor Steven Butler

Seconded: Cr Paul Fisher

1. That Council proceed with the compulsory acquisition of the land described as Lot 1 DP 1290114 and easement labelled 'X' shown in DP 1290114, shown attached as AT-1, for the purpose of creating a bore bath facility in accordance with sections 186 and 187 of the *Local Government Act 1993* and in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Council makes an application to the Minister and the Governor for approval to acquire the land described as Lot 1 DP 1290114 and easement labelled 'X' shown in DP 1290114, by compulsory process under section 186(1) and 187 of the *Local Government Act 1993* of creating of a bore bath facility in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
3. Council does not acquire the mineral rights over the land and easements to be acquired.
4. The land is to be classified as operational land in accordance with section 31 (2) of the *Local Government Act 1993*.
5. For the purposes of section 30 of the *Land Acquisition (Just Terms Compensation) Act 1991*, the Council agrees to the land being acquired for compensation, set at the market value of the land, as agreed by the General Manager and the Department of Planning, Housing and Infrastructure – Crown Lands.
6. Council delegate to the General Manager or his delegate the power to do anything further as necessary to give effect to the compulsory acquisition including obtaining any necessary approvals and publishing any necessary notices in the Gazette.
7. Authority be granted to the General Manager to affix the Common Seal of the Council to any documentation required to give effect to this resolution.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

At 9:16 am, Cr Margaret Garnsey returned to the meeting.

At 9:16 am, Cr Phillipa Goldsmith left the meeting.

**3.2 APPOINTMENT OF AUDIT, RISK AND IMPROVEMENT COMMITTEE  
INDEPENDENT MEMBER****RESOLUTION 2025/299**

Moved: Cr Ahmad Karanouh  
Seconded: Cr Margaret Garnsey

**That Council appoints Mr Ross Earl as an independent member for the Audit, Risk and Improvement Committee.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

At 9:17 am, Cr Phillipa Goldsmith returned to the meeting.

**4.3 FINALISATION OF PLANNING PROPOSAL PP001/2025 TO RECLASSIFY  
40 CALGA STREET AND 34-46 HICKEY STREET, COONAMBLE FROM  
COMMUNITY LAND TO OPERATIONAL LAND****RESOLUTION 2025/300**

Moved: Cr Ahmad Karanouh  
Seconded: Cr Margaret Garnsey

**That Council:**

1. Notes the public hearing report prepared by Ward Planning and Consulting relating to the reclassification of 40 Calga Street and 34-46 Hickey Street, Coonamble
2. Endorse the final planning proposal and request the Department of Planning, Housing and Infrastructure make the Coonamble Local Environmental Plan 2011 to:
  - (a) Reclassify 40 Calga Street, Coonamble (Lot 10 DP238281, Lot 11 DP238281, Lot 1 DP4230, Lot 2 DP4230, Lot 3 DP4230, Lot 4 DP4230, Lot 11 DP4230 from Community land to Operational Land.
  - (b) Reclassify 34-46 Hickey Street, Coonamble (Lot 4 DP4918, Lot 5 DP4918, Lot 6 DP4918, Lot 7 DP4918, Lot 10 DP4918, Lot 11 DP4918, Lot 14 DP4918, Lot 15 DP4918, Lot 1 DP1118478 (closed road).

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

#### **5.4 COUNCILLOR PROFESSIONAL DEVELOPMENT PROGRAM 2026**

##### **RESOLUTION 2025/301**

Moved: Cr Paul Fisher

Seconded: Deputy Mayor Steven Butler

##### **That Council:**

1. **Endorse engagement of Locale Learning's 2026 Professional Development Package for councillors at a cost of \$4,650 (ex GST).**
2. **Authorise the General Manager to finalise arrangements with Locale Learning.**
3. **Note that participation will be reported in Council's Annual Report in accordance with the *Local Government Act 1993 (NSW)*.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

#### **SECTION B - MATTERS FOR INFORMATION ONLY**

#### **6.5 CORRESPONDENCE**

##### **RESOLUTION 2025/302**

Moved: Cr Ahmad Karanouh

Seconded: Cr Karen Churchill

**That the Correspondence Report for November 2025 be received and noted.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

**7.6 COUNCIL RESOLUTIONS/ACTIONS UPDATE****RESOLUTION 2025/303**

Moved: Deputy Mayor Steven Butler

Seconded: Cr Paul Fisher

**That Council note the Council resolutions report and status.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

**8.7 OVERSIGHT OF THE PUBLIC INTEREST DISCLOSURES ACT 2022 ANNUAL REPORT****RESOLUTION 2025/304**

Moved: Cr Margaret Garnsey

Seconded: Cr Paul Fisher

**That Council note the NSW Ombudsman's *Oversight of the Public Interest Disclosures Act 2022 Annual Report 2024/25*.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

**9.8 COMMUNITY, PLANNING, DEVELOPMENT AND ENVIRONMENT DIRECTORATE REPORT****RESOLUTION 2025/305**

Moved: Cr Ahmad Karanouh

Seconded: Deputy Mayor Steven Butler

**That Council note the report on the activities of the Community, Planning, Development and Environment Directorate.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

## 10.9 CORPORATE SERVICES - PROGRESS REPORT

### RESOLUTION 2025/306

Moved: Cr Paul Fisher

Seconded: Cr Karen Churchill

**That Council note:**

1. The information contained within the Corporate Services Progress Report.
2. The investments from 1 November 2025 to 30 November 2025 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

## 11.10 UPDATED DONATIONS POLICY

### RESOLUTION 2025/307

Moved: Deputy Mayor Steven Butler

Seconded: Cr Margaret Garnsey

**That Council notes the information in this report and adopts the minor changes in the Donation Policy as presented.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

**12.11 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS****RESOLUTION 2025/308**

Moved: Cr Paul Fisher

Seconded: Deputy Mayor Steven Butler

**That Council note the report on the works in progress within Council's Infrastructure Directorate.**

**That Council approve the reallocation of funds within the operational budget of the Gulargambone Sewer mains maintenance vote of up to \$14,000, and up to \$52,000 additional vote from the existing Capital works budget for Gulargambone Sewer main replacements, to allow for the required works to be done for the improvements at the Gulargambone STP as indicated by the EPA notices received.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

**8 COMMITTEE REPORTS****8.1 MINUTES OF AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETINGS - OCTOBER, NOVEMBER 2025****RESOLUTION 2025/309**

Moved: Cr Phillipa Goldsmith

Seconded: Cr Paul Fisher

**That Council note:**

1. The minutes of the Audit, Risk and Improvement Committee meeting held on Thursday 9 October 2025.
2. The draft minutes of the Audit, Risk and Improvement Committee meeting held on Thursday 27 November 2025.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

**8.2 CASTLEREAGH MACQUARIE COUNTY COUNCIL (CMCC) - MINUTES/REPORT****RESOLUTION 2025/310**

Moved: Cr Margaret Garnsey  
Seconded: Cr Ahmad Karanouh

**That the Annual Report and Minutes of the Castlereagh Macquarie County Council held 27 October be received and noted.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

**9 REPORTS TO COUNCIL****9.1 PERMANENT ROAD CLOSURE POLICY/SHORT TERM ROAD LEASE POLICY****RESOLUTION 2025/311**

Moved: Cr Paul Fisher  
Seconded: Cr Margaret Garnsey

1. **That Council notes the information in this report.**
2. **That Council place the draft policies on public exhibition for a period of 28-days, with a report to the February Ordinary Council Meeting for consideration and adoption of the policies with or without change.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

**9.2 REVIEW LOCAL PREFERENCE PURCHASING POLICY****RESOLUTION 2025/312**

Moved: Cr Ahmad Karanouh

Seconded: Cr Karen Churchill

1. That Council notes the information in this report.
2. That Council places the revised Local Preference Purchasing Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions and allow 42 days after exhibition.
3. That, in the event of any submissions being received, that the Manager of Finance and Procurement presents a further report, together with the contents of those submissions received, to Council at the conclusion of the public exhibition period for Council's further consideration and adoption of the revised Local Preference Purchasing Policy (with or without changes) at its March 2026 Ordinary Meeting.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

**9.3 ANNUAL CODE OF CONDUCT COMPLAINTS STATISTICS****RESOLUTION 2025/313**

Moved: Cr Ahmad Karanouh

Seconded: Cr Karen Churchill

**That Council notes the annual Code of Conduct Complaints Statistics Report for the period 1 September 2024 to 31 August 2025.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

**9.4 ANNUAL REPORT**

**RESOLUTION 2025/314**

Moved: Cr Ahmad Karanouh

Seconded: Cr Paul Fisher

**That Council note completion of the 2024/2025 Annual Report, including publication on Council's website and notification to the Minister for Local Government.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 7/0**

**10 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSON MOTIONS**

Nil

**11 CONFIDENTIAL MATTERS**

Nil

**12 CONCLUSION OF THE MEETING**

The Meeting closed at 10.07am.

**The minutes of this meeting were confirmed at the Council held on 11 February 2026.**

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**CHAIRPERSON**